SURVIVORS:

Relation Name Address

Deceased Relatives _____

Grandchildren _____ Great Grandchildren _____ Great-Great Grandchildren _____

	AMOUNT
Traditional Funeral Service	
Casket	
Burial Container	
Clothing	
Undergarments	
Transportation	
Opening & Closing Grave	
Engraving Death Date	
Paid Newspaper Notice	
Minister	
Singers	
Organist or Pianist	
Hairdresser	
Casket Spray	
Certified Death Certificates _____ @ $5.00 each	
Credit Alexander Burial Policy, Need copy of policy	
Other	
SUB-TOTAL $	
TAX $	
TOTAL $	

Doctor _____

Address _____

Telephone _____

CLERICAL CHECKLIST

Death Certificate _____ Certify D.C. _____

Memorial Folder _____

Register _____ Food Register _____

Load Computer _____ Get Signed Contract _____

Mail Batesville Card _____ Mail SS Form _____

Fax VA Form _____ Mail VA Monument _____

Flag from PO _____ Engraving Order _____

Write cks, Ministers, Hairdresser, etc. _____

Service Obituary _____ Post Ledger _____

Death Cert. to Dr. _____ Bill Insurance _____

Bootniers _____ Cremation Forms _____

FUNERAL DIRECTOR CHECKLIST

WBLE _____ WEEN _____ WTNK _____ WHIN _____

Casket _____ Vault _____ Gardens _____ Ck. _____

Sheriff _____ Marker _____

Ministers _____ Singers _____

TIMES _____

NEWS EXAMINER _____

WESTMORELAND OBSERVER _____

TENNESSEAN _____